

THE Q - QUEANBEYAN PERFORMING ARTS CENTRE

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Date	Time	Location	Weather	Remarks

Alcohol package included with catering?

☐ Yes

☐ No

If yes, what type of alcohol would you like included?

Would you like the bar open for sales?

☐ Yes

☐ No

Do you require the use of any technical equipment?

☐ Yes

☐ No

If yes, what equipment will you require?

Data Projector

☐ Yes

☐ No

Cordless Microphone

☐ Yes

_____ **how many**

☐ No

Corded Microphone

☐ Yes

_____ **how many**

☐ No

DVD Player and TV

☐ Yes

☐ No

Electronic Whiteboard

☐ Yes

☐ No

Any other comments: